

Letter of Employment Verification

Print this letter and copy it on company letterhead. Have your manager and/or supervisor complete and sign the form. Please mail or fax to Open Skies Interline Vacations along with a photo copy of your airline ID badge.

Date: _____

Open Skies Interline Vacations

**3021 Hwy A, Ste 103
Washington, MO 63090
Tel: 1-800-935-9444, Fax: 1-636-432-1459
Email: info@openskiesonline.com**

To Whom It May Concern:

The following individual is an employee of _____ as of the date of this letter. Please extend authorization for the interline travel they are requesting.

Employee Name: _____

Employee #: _____ Position: _____ Date of Hire: _____

In addition to the above employee, we hereby verify the following eligible domestic partner:

Domestic Partner: _____

Dependent Child: _____ Date of Birth: _____

Dependent Child: _____ Date of Birth: _____

Dependent Child: _____ Date of Birth: _____

Dependent Child: _____ Date of Birth: _____

Mother: _____ Father: _____

Thank you for any considerations.

Sincerely,

Signature of Manager and/or Supervisor

Printed Name: _____ Phone Number: _____